



INITIAL E&O AUDIT

Agency Size ¹ (Number of Employees)	Fee ² (Includes Website Review)	Deposit Due at Contract Signing	Follow Up Audit Fee ²
1 – 6	\$1,400.00	\$ 450.00	No Charge
7 – 12	\$2,300.00	\$ 900.00	\$750.00
13 – 24	\$4,100.00	\$ 900.00	\$750.00
25 – 36	\$5,900.00	\$1,800.00	\$1,500.00
37 – 48	\$7,700.00	\$3,000.00	\$1,500.00
49 – 60	\$9,500.00	\$3,000.00	\$1,500.00
Over 60 ³	Call for quote		

PLEASE CONTACT US FOR AN EXACT PRICE

Web Site Operational Efficiency Review \$750.00

- ¹ Include principals, producers and all part time employees.
- ² Travel and living expenses are in addition to applicable fees. See note below.
- ³ Over 60 employees priced individually, determined by total staff and total number of locations.

Operational Efficiency Reviews (E&O Audits) include the Website Review, the most current copy of the **Agency Operations & Procedures Manual** and a complete set of TMG's Forms, a **\$299.95 value** (not included in Web Site Only Review).

NOTE: It is our policy to work with multiple agencies on a trip to share the travel expenses *when possible*. This may not be possible for larger agencies where we will need to spend all or the majority of the week with them, or when an agency has a specific time needed that will not work in coordination with another agency. Travel and living expenses are kept as reasonable as practical through early booking of air travel when possible. Hotel booking is Holiday Inn type lodging or similar if available. Auditor safety and security take precedence over price of lodging.

